

## **SCAN Application Instructions / Job Description**

### **Art Director**

#### **Description:**

The Art Director works directly under the Editor-in-chief and is primarily responsible for designing SCAN Magazine. Applicant should have strong teamwork skills, good organization skills, and a very fluent understanding of Adobe InDesign, Photoshop, and Illustrator.

#### **Qualifications:**

Applicants must be a current SCAD student in good standing. Previous experience with Student Media is desired, but not required.

Completed applications must be e-mailed in .pdf format to [editor@scadconnector.com](mailto:editor@scadconnector.com) by 5 p.m. on February 26, 2024.

#### **Additional application materials:**

Applicants are required to submit at least two writing samples, preferably articles previously published in The Connector, SCAN or other publication, but if not, writing assignments prepared for class. These submissions should illustrate the best work the applicant has done and why they would be best for this position. Applicants should also submit a cover letter detailing credentials and what they will bring to the job, a résumé, two professional references, and respond to these short answer questions:

- Managing deadlines can be challenging with school. How will you deal with the requirements of your job along with your coursework?
- What qualities of SCAN do you like and why? What aspects of SCAN do you want to improve?
- Describe your artistic style (visual and thematic).

#### **Interviews:**

Interview times will be assigned after applications are turned in.

### **Job Description**

- Report directly to editor-in-chief.
- Work with The Connector section editors to recruit contributors to SCAN.
- Design infographic spread according to SCAN's quarterly theme.
- Observe all established deadlines.
- Other duties as assigned by the Editor-in-Chief.