

SCAN/Connector Application Instructions / Job Description

Opinions Editor

Description:

The Opinions Editor offers a perspective on hot-topic issues, both national and local. Applicant must have strong writing and research skills and a general interest in a wide variety of topics.

Qualifications:

Applicants must be a current SCAD student in good standing. Previous experience with Student Media is desired, but not required.

Deadline:

Completed applications must be e-mailed in .pdf format to editor@scadconnector.com by 5 p.m. on February 26, 2024.

Additional application materials:

Applicants are required to submit at least two writing samples, preferably articles previously published in The Connector, SCAN or other publication, but if not, writing assignments prepared for class. These submissions should illustrate the best work the applicant has done and why they would be best for this position. Applicants should also submit a cover letter detailing credentials and what they will bring to the job, a résumé, one professional reference, and respond to these short answer questions:

- What do you want to get out of your involvement in Student Media?
- Managing deadlines can be challenging with school. How will you deal with the requirements of your job along with your coursework?
- What qualities of The Connector/SCAN do you like and why?

Interviews:

Interview times will be assigned after applications are turned in.

Job Description

General:

- Report directly to managing editor.
- Plan and assign written content for the Opinions section, covering topics relevant to students and the SCAD Atlanta community.
- Have good working knowledge of Associated Press and SCAD style.
- Observe all established deadlines.
- Other duties as assigned by managing editor and editor-in-chief.

Weekly:

- Responsible for publishing three articles a week (may solicit contributors).
- Bring three story pitches to weekly staff meeting.
- Communicate deadlines to contributors.
- Edit all opinions content and alert managing editor once articles are uploaded to WordPress by seat deadline.
- Respond to all emails within 24 hours.
- Attend all regular staff and editorial board meetings.

Quarterly:

- Follow production schedule for SCAN release.
- Attend two student media events per quarter (ex: Hub promos, SCAD Days).